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1 October 1956

**MEMORANDUM FOR:** Chairman, Suggestion Awards Committee  
**SUBJECT:** Minutes of 27 September 1956 Committee Meeting

1. The CIA Suggestion Awards Committee met on Thursday, 27 September 1956 at 10:00 A. M. in the DD/S Conference Room, East Building, with [redacted] presiding. The following persons were present:

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Personal Advisor DDS/OP  
DDS/Commo  
DDI/OCR  
DDS/Commo  
DDS/OL  
DDP/WE  
DD/I  
Security DDS/OS  
DDS/MgtS  
DDS/MgtS

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[redacted] OER, and [redacted] Commo, attended to brief Committee on Suggestions 2502 and 970 respectively.

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2. The Committee approved awards in the amount shown for the following employee suggestions:

<u>Suggestion No.</u>	<u>Award</u>
1381	Letter of appreciation
2299	\$20.00
2464	Letter of appreciation
2489	\$55.00
2492	\$25.00
2498	\$25.00

3. The Committee approved the recommendation of evaluating offices for non-adoption of the following suggestions:

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442  
1375  
1407  
1518  
1794  
1866

2379  
2443  
2455  
2478  
2491  
2496

4. The Committee recommended the action shown below on the following suggestions:

- a. Suggestions Nos. 817 and 1987 - withdrawn from the Agenda pending completion of tests by RMS/MgtS.
- b. Suggestions Nos. 2489 and 2492 - these two suggestions were approved for awards as recommended. The Committee felt that Management Staff should make a study to determine if the sorter recommended for use by the suggesters could be used in additional offices in the Agency.
- c. Suggestion No. 2476 - Committee recommended that the Chief, Personnel Procurement Division, Office of Personnel, be asked to come to the next meeting and discuss this suggestion. Miss [REDACTED] is to invite the individual for the Committee.
- d. Suggestion No. 2502 - [REDACTED] of the Office of Training briefed the Committee on this proposal. The Committee decided it should be deferred from this meeting and referred to the Chairman, Suggestion Awards Committee for his discussion with the Chairman, Honor Awards Board to determine which of these two programs should consider this proposal for award.
- e. Suggestion No. 970 - Deferred for further follow up by [REDACTED] particularly on the distribution of recognition.
- f. Suggestion No. 2401 - Deferred for further follow up by [REDACTED].

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5. The meeting was adjourned at 12:10 P.M.

[REDACTED]

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**Executive Secretary  
Suggestion Awards Committee**

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[REDACTED]

**Chairman, Suggestion Awards Committee**

*4 Oct 56*

**Date**

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